VIRTUS
INFORMATICS

HIMS | Electronic Medical Record

REGISTRATION/MEDICAL RECORDS

The need is the beginning of the story

Today's hospitals need an EMR with robust Registration/ Medical Records/ Bed Management functionality that helps manage patient registration and tracking throughout the healthcare organization. It also needs to support abstracting and coding. Furthermore, it needs to manage the business aspects involved in collecting moneys from patients.

About the module

Flex optimizes the admitting department's interactions related to registering, identifying and tracking patient location and status throughout the Healthcare organization.

Flex also optimizes the business offices/cashier's processes involved in collecting moneys for patient stays.

Patient Registration Supports adding new patients and visits – the system performs a check for possible duplicate patients and supports creation of customized demographics data entry screens. Patient Numbering: The system allows for main and secondary patient numbering and allows users to
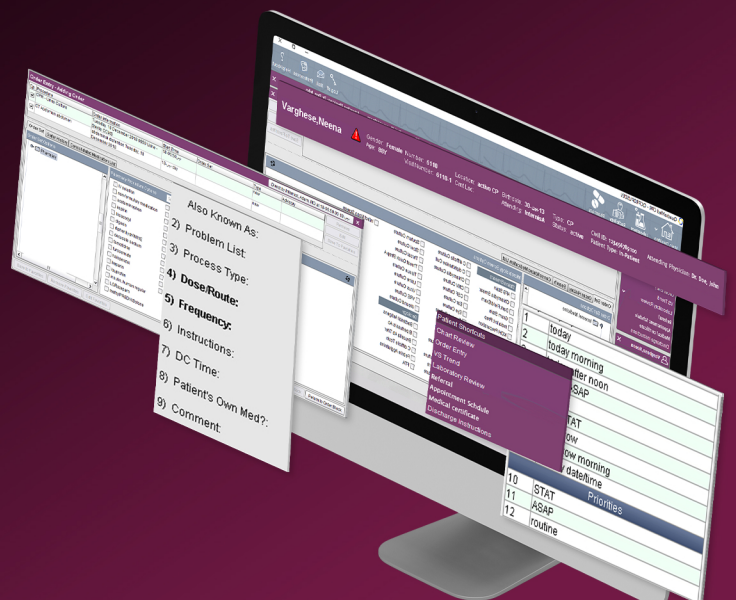
search for patients by these numbers. Patient number assignment can be automatic or manual.

Centralized and decentralized bed assignment allows for quick identification of available beds based on documented patient needs and wants. Beds can be taken into or out of service as necessary.

The system allows Medical Records and Coding staff to quickly check criteria pre-defined by the facility and ascertain whether the chart is incomplete, partial or complete. The system automatically tracks each chart as it progresses through each stage and provides a list of deficiencies.

Module Highlights

Patient Registration
Patient Numbering
Visit Numbering
Bed Control
Housekeeping
Patient Transfer
Leave of Absence
Discharge – Routine & Unscheduled
Newborn processing / Mother/Baby Linkage
Medical Record Indexing
Medical Record Abstracting and Coding
Medical Records Filing, Retrieval and Tracking
Pre-Authorization and Utilization Review Processing
Medical Records Quality Assurance

Key Features

- **Patient Registration:** Supports adding new patients and visits – the system performs a check for possible duplicate patients and supports creation of customized demographics data entry screens.

- **Patient Numbering:** The system allows for main and secondary patient numbering and allows users to search for patients by these numbers. Patient number assignment can be automatic or manual.

- **Visit Numbering:** The system allows for main and secondary visit numbering and allows users to search for patients by these numbers. Visit number assignment can be automatic or manual.

- **Bed Control:** Centralized and decentralized bed assignment allows for quick identification of available beds based on documented patient needs and wants. Beds can be taken into or out of service as necessary. The system functionality allows for quick assessment on one screen of bed availability and occupancy statistics. Provides online functionality to perform Bed History by Bed or By Patient.

- **Housekeeping:** Integrated communication between patient administration, nursing and housekeeping to get the most up-to-date status of bed availability.

- **Patient Transfer:** The system automatically updates patient information and clinical tasks when patient temporarily moves to a temporary or permanent bed

- **Leave of Absence / Visit Interruption:** The system automatically updates patient information and clinical tasks when patient temporarily leaves the facility and upon return

- **Routine Discharge:** The system automatically updates patient information and clinical tasks when patient is discharged from the facility upon a provider order. The system allows for discharge reversal

- **Unscheduled Discharge:** The system supports patient processing and updates the chart and tasks when a patient leaves the facility without a formal provider order

- **Newborn Processing:** Quick newborn registration and visit creation supports the mother-baby patient population and creates a link between the two patients. The system automatically transfers certain information from the mother's record into the newborn's record to streamline the data entry process.

- **Discharge Record Processing:** Upon discharge, the system conducts and creates multiple tasks on the chart. For Medical Records, this includes: Automatic abstracting of the chart and Generate list of deficiencies

- **Medical Records Indexing, Abstracting and Coding:** The system allows Medical Records and Coding staff to quickly check criteria pre-defined by the facility and ascertain whether the chart is incomplete, partial or complete. The system automatically tracks each chart as it progresses through each stage and provides a list of deficiencies.

- **Medical Records Filing, Retrieval and Tracking:** The system supports filing, retrieval and tracking management and provides alerts to providers and medical records personnel.

- **Medical Records Quality Assurance:** The system supports deficiency management and provides alerts to providers and medical records personnel.

Benefits

Flex provides powerful fully integrated Registration/Medical Record functionality. The solution has been successfully implemented in hospitals of all sizes - from the community hospital with 100 beds or less to the large university teaching hospital with over 1000 beds to an entire Health Region which serves 16 hospitals under a single administration serving 10,000 beds and more. Flex has all the functionality to effectively manage all clinical and business aspects of these organizations.

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